

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – June 20, 2023**

The June 20, 2023 Regular Village Board meeting was called to order at 6:34 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Mark Honkomp, Jamie Biegel, Mike Guillemot, Dan Muleski, Patty Gapen. Also present: Anne Arndt, Samantha Daugherty, Kayla Lumaye, Peggy Doughty, Josh Volz, four guests

MINUTES: Motion Gapen, second Biegel to approve minutes of the May 8, 2023 Regular Board Meeting as printed. Motion carried.

PUBLIC COMMENT: A resident stated larger or additional garbage and recycling cans are needed outside the bathroom by the boat landing. There is always overflow on the ground. Public Property committee will meet to discuss.

FINANCE COMMITTEE: Chairperson Patty Gapen reporting. All bills, non-lapsing accounts, and journal entries for the Village and utility departments are in order. Water, Wastewater and General Fund budgets will share the cost. Motion Muleski, second Steward to approve all bills, non-lapsing accounts, and journal entries for the Village and utility departments and to approve the Finance Committee report. Motion carried.

TREASURER'S REPORT: Treasurer Samantha Daugherty reporting. Totals reported to the Finance Committee: Receipts for May: Receipts: \$108,128.98 and Expenses: \$161,035.37. General checking account bills were paid on check #'s 24803-24899 with six autopays to IRS, Deferred Comp and WRS for payroll deductions. A list of May bills paid from the General Fund was included for review. Village Non-Lapsing Fund: \$1,116,481.60. Utilities Checking: \$382,037.07. Water Money Market: \$335,298.10. Utility bills were paid on check #'s 4902-4939. Wastewater Non-Lapsing Fund: \$34,170.35. A list of all checks paid for Utilities was included for review. Motion Honkomp, second Muleski to approve the Treasurer's report. Motion carried.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Josh Volz reporting. There were ten calls in May. The Biron Firefighters Association held a successful brat fry June 3. The department began fire inspections. Motion Muleski, second Biegel to approve the Volunteer Fire Department report. Motion carried.

PERSONNEL COMMITTEE REPORT: The committee did not meet in May.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. A committee meeting will be held to draft a UTV/ATV ordinance and determine routes. No Mow May was discussed. It's a voluntary program. The Village already has an ordinance regarding lawn mowing. Wisco River Rental (Jason Sachs) requested signage for parking for his business. The Board is okay with the concept if CWPCo agrees. Mr. Sachs will be advised to contact Mark Anderson at CWPCo. Head Start would like to add an employee parking lot along Center Street, extending pavement all the way to the curb. Curb and gutter would have to be cut out to make an entrance. It was questioned why they wouldn't have to create green space. The parking

lot would also be in the right of way. Motion Muleski, second Steward to allow the parking lot as per submitted drawing. After lengthy discussion Muleski called for a vote. Roll call: Evenson-no; Honkomp-yes; Guillemot-yes; Biegel-yes; Gapen-no, Muleski-yes; Steward-yes. Motion carried.

Applications have been made for Combination Class "A" Beer and Cider license for Kwik Trip, Inc, Steve Wiskerchen, Agent; Above Quota "Class B" Liquor license and Class "B" fermented malt beverage license for Anchor Bay Bar and Grill, LLC, Tracy Wardour, Agent; Combination Class "B" Liquor license for Somewhere Else, Robert and Kay Larsen, Agents; Combination "Class B" Liquor license for Rooted In Red, LLC; Combination Class "A" Liquor license for Dollar General Store #23115, and cigarette license applications for Kwik Trip Inc. and Dollar General Store #23115.

Operator's license applications were received from Terri A. Cattanach, Thomas Eilers, Karen Mercer, Kara Steltenpohl, Jodi VanStedum, for Somewhere Else; Zachariah Becker, Gina Caldwell, Keenan Pflager, Sherri Draxler, Mattea Sejbl, Alex Shefchik, Grant Olds, Jeremy Papineau, Drew Hamilton, Leanne Haasl, Heather Hoff, Spenser Hoffman, for Kwik Trip; Jamie Biegel, Amy Kniprath, Alexis Gonzalez, Yoshi Hiro, for Rooted In Red; Michael Schrot, Jason Watson, for Dollar General Store #23115; Jason Wardour, Elizabeth Dammen, Crystal Weight, Timothy McKellips, Clinton Hellner, Alexis Weight, Noelle Tetzlaff, Katrina Applebee, Trisha Anderle, Kathleen Tufte, Heather McKellips, Tanna Keenan, Finnegan McKellips, for Anchor Bay Bar & Grill.

Motion Honkomp, second Guillemot to grant liquor licenses to Kwik Trip, Anchor Bay Bar & Grill, Somewhere Else, Rooted In Red, and Dollar General Store #23115; grant a cigarette license to Kwik Trip and Dollar General Store #23115, and grant operators licenses to the above named applicants all effective July 1, 2023 through June 30, 2024. Motion carried.

Motion Honkomp, second Steward to approve Dollar General Store "Appointment of Successor Agent" of Michael J. Schrot. Motion carried.

Motion Honkomp, second Muleski to approve the Legislative, Ordinance and Zoning Committee report. Motion carried.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. The committee has made revisions to the Village Information Booklet. Steward stated other committees need to complete their revisions so the booklet can be printed. After discussion, motion Steward, second Honkomp to increase the wastewater rate to \$9.42 per thousand gallons with a minimum charge of \$20.00 per month effective July 13, 2023. Motion carried. Bulk item pickup was discussed and the committee will meet again to finalize plans, fee, pickup, etc. Road work on 80th Street began June 19. Motion Honkomp, second Gapen to approve Resolutions 23-01 and 23-02 approving the submittal of the Wisconsin Department of Natural Resources NR 208 Compliance Maintenance Annual Report. Motion carried. The 2004 Sterling garbage truck was sold on WI Surplus Online Auction for \$7,671.40 and the 1947 SN Utility Tractor with brush cutter attachment sold for \$4,990.15. Motion Steward, second Evenson proceeds from these two items will be deposited in the Public Works Equipment non-lapsing account. Motion carried. Motion Honkomp, second Muleski to approve the Public Works Committee report. Motion carried.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson Mike Guillemot reporting. Repairs are complete on three restrooms. The insurance covered all costs except the deductible. The Slow No Wake Zone has been approved by the DNR. Buoys and signage is on order. A security person has been hired to open/close the hall for events during the evening and weekends. Discussion held regarding a Village wide rummage sale. This will be referred back to the committee. A proposal for a fire alarm system from Mobile Lock & Security was

reviewed. Motion Guillemot, second Honkomp to approve the proposal at a cost of \$10,338.92. Motion carried. A proposal for fiberglass doors from Lee Door & Hardware was reviewed. Motion Evenson, second Honkomp to replace three exterior doors in the hall for \$4,650.00 each. Funds to come from the Municipal Center Upgrade non-lapsing account. Motion carried. Muleski will contact Lee Door & Hardware to provide a proposal for municipal center front entry doors. Motion Guillemot, second Honkomp to approve summer hours for the office staff. Monday through Thursday, 7:00 a.m. to 4:00 p.m. with a half hour unpaid lunch, and Friday 7:00 a.m. to 1:00 p.m. Motion carried. This schedule will be reviewed in September to consider making it permanent. There are still six unrented boat slips. Motion Honkomp, second Muleski to approve the Public Property Committee report. Motion carried.

WATER UTILITY COMMITTEE REPORT: Chairperson Jamie Biegel reporting. The committee did not meet in May.

WASTEWATER COMMISSION REPORT: *Note: The Wastewater Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* Motion Evenson, second Muleski to approve the May 10, 2023 Commission meeting minutes and the Wastewater Commission report. Motion carried.

NEW BUSINESS: The erosion mat at the boat landing is loose, caused by power loading boats. This happened last year also. President Evenson will talk with the Biron Licensee Group and Classic Development.

CLERK'S REPORT: Arndt stated Joint Review Board is scheduled for June 21 at 6:00 p.m. at the Pittsville Community Center.

PRESIDENT'S REPORT:

ADJOURN: Motion Honkomp, second by Biegel to adjourn at 8:15 p.m. Motion carried.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President